

THE ROBERT WATCHORN TRUST

Children's and Youth Worker

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title	Church Youth Worker
Salary	From £17k depending on qualifications and experience
Employed by	The Robert Watchorn Trust
Accountable to	Youth Worker management team
Hours of Work	Full time – job share may be considered
Length of contract	1 year – maternity cover with possible extension

Overall Purpose of Post

To lead and grow the church's children's and youth work, continue and develop our growing youth programme.

- Lead Church's current children's and youth work program
 - Creating an environment for children and youth to grow spiritually
 - Continue the evening activities for children and youth to attend
 - To encourage mentoring and discipleship of children, youth and volunteers
 - Preparing and sourcing materials for church children and youth activities
 - Guiding and overseeing volunteers in delivering age appropriate teaching groups within the Watchorn church gatherings
 - Managing communication, co-ordinate DBS checks with relevant personnel
 - Encourage and develop relationships with parents
 - Develop the social / special events for the children and youth
- Continue the co-ordination and development of local schools' work
 - Building relationships with the schools in our local community
 - Continue to lead and develop the schools' outreach (Open the Book)
 - Continue to lead school assemblies, and co-ordinate hosting additional seasonal and special events at the Church.

This is subject to 2 references and an enhanced DBS check. The successful applicant will adhere to the Safeguarding, Child Protection and other relevant policies of Watchorn Church.

The Employment Equality (Religion and Belief) Regulations 2003 Section 7.2 applies to this post.

Closing date: 11th Nov 2018

FURTHER INFORMATION FOR THE CHURCHES CHILDREN'S & YOUTH WORKER'S POST

We would expect you to develop the role according to your gifts and as new opportunities arise, but the type of responsibilities you COULD carry include...

- To work with young people, staff, the wider community and local schools
- To lead and grow teams to deliver children's and youth work in the church as well as support individuals to grow in working with children and youth in the schools
- To envision, equip, support and resource children's and youth work in the church and local schools
- To plan and arrange youth events for young people
- Develop links with local schools to grow Christian children's & youth work in the community
- To build a programme of Christian youth work that is relevant, beneficial and accessible to all young people in the community
- To build opportunities within our children's and youth programme that enable young people to learn about Jesus and choose to follow him
- To represent the needs and views of the children and youth to the wider church, or to enable, where appropriate, the young people to do this for themselves
- To work in partnership with the church leadership to produce a strategic plan for the ongoing children's, youth and young persons' ministries of the church
- To fulfil any other reasonable responsibilities deemed appropriate
- Draw up business plans and write reports as and when necessary

Generic Responsibilities

- To participate in and promote the life of Watchorn Church
- To be a member of and accountable to Watchorn Church Leadership Team
- Ensure that all health and safety instructions are followed and that care is taken to ensure safety for self and colleagues, reporting concerns immediately
- To ensure effective communication and liaison with the church, schools and any other appropriate groups
- Meet regularly with appropriate colleagues and co-ordinate team meetings as and when necessary, to ensure the effective and efficient delivery of children's and youth work
- Keep a record of all necessary paperwork in accordance with Watchorn Church
- This job description provides a guide to the duties and responsibilities of the post and is not an exhaustive list
- The job description may be amended over time but only in consultation with the post holder

PERSON SPECIFICATION

Attributes	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> - Belief and passion for Christ - Training in Children's, Youth or Community Work 	<ul style="list-style-type: none"> - Theological training - Educated to Degree or Diploma level in youth work
Experience	<ul style="list-style-type: none"> - Minimum of two years experience leading/working children & youth - Experience of Christian discipling of young people - Experience of delivering relevant schools work - Awareness of youth and culture and issues facing young people - (see attribute below) 	<ul style="list-style-type: none"> - Experience of paid youth work - Experience of working in a school or other educational context - Experience in strategically developing new children's and youth activities and the means of assessing their fruitfulness - Experience in leading and developing teams
General Attributes	<ul style="list-style-type: none"> - Self-motivated and able to think creatively, generate ideas and act on own initiative - Competency with ICT - Knowledge of key legislations affecting work with children, youth and young people - Teamworker as well as leader - Confidence to work independently - Ability to lead and inspire others - Clear and confident communicator - Friendly and approachable and an ability to appropriately build relationships - Excellent organisational skills and attention to detail - Sensitivity to working with children, young people and staff from all faiths and cultural backgrounds - Willing to work flexible hours - Ability to work efficiently and accurately under pressure and prioritise tasks - Commitment to continuing professional development - An ability to teach Biblical Truth to children, youth and young persons' work 	<ul style="list-style-type: none"> - Confidence with dealing with a variety of parties i.e., schools, parents, teachers and church leadership - Good sense of humour
Circumstances	<ul style="list-style-type: none"> - Enhanced DBS clearance (A DBS check will be carried out after the appointment is made) - A committed Christian with a lively faith and active member of a church - Full driving license and access to a car 	

Support and Development Opportunities offered with this post

The Children's / Youth Work Leader will receive:

- Management support and mentoring in this post
- Support from Watchorn Church Leadership
- Opportunities for further training courses and conferences as deemed appropriate
- Expenses paid at the normal HMRC rate
- 28 days holiday per year including statutory holidays

We recognise this is a comprehensive list of requirements so please do not be put off applying if you cannot tick all the boxes!

If you are interested in the above please send a copy of your CV and a brief statement about yourself to the following email address:- Ken.tetley@earlytower.com